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CENTRAL INTELLIGENCE AGENCY

18 January 1954

MEMORANDUM FOR THE AD/NE AND AD/CI.

SUBJECT: Periodic Revision of the National Intelligence Digest (NID)

The following requirements and procedures are hereby established.

REQUIREMENTS

1. The NID should be reviewed once a month in order (a) that material from recently published NIE's and SE's be included as feasible, (b) that other estimative sections not covered by NIE's be kept valid and (c) that the factual sections be kept current.
2. Due to the scope of the NID, it is essential that both O/NE and O/CI take part in its preparation. However, as per direction, the final responsibility for its preparation and content lie with O/NE.

PROCEDURES

3. One representative each from O/NE and O/CI will meet monthly. They will issue the necessary revisions of the NID once a month.
4. O/NE will be responsible for preparing the estimative sections. O/CI will give support by supplying current intelligence (including material for the preparation of graphics) from the Current Intelligence Handbook, or additionally as agreed on by the two offices as necessary. Graphics will be prepared by O/RR, with O/CI assistance as required.
5. In the event that current material is used which has not been published by the IAC or OCI, the text will require joint O/NE-O/CI approval. Any disagreements will be referred to the DD/I.

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6. O/NE will make appropriate arrangements for reproduction and distribution with Reproduction Division and OGD.

Robert Amery, Jr.
Deputy Director/Intelligence

cc: ~~AD/RR~~
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